

**Faculty of Science**

**Department of Sport and Exercise Science**

**Lecturer in Sport and Exercise Psychology (2 posts)**

**ZZ003751**

**THE POST**

Please see the attached job description and person specification.

**TERMS OF APPOINTMENT**

Salary is in the range £33,943 - £37,075 per annum. Salary is paid into a bank or building society monthly in arrears.

Annual leave entitlement is 35 working days in a full leave year. The leave year commences on 1 October and staff starting and leaving during that period accrue leave on a pro-rata basis. In addition, the University is normally closed from Christmas Eve until New Year’s Day inclusive and on bank holidays.

There is a probationary period of one year during which new staff will be expected to demonstrate their suitability for the post. Most academic staff new to Portsmouth will be expected either:

* to have already Descriptor 2 of the UK Professional Standards for Teaching and Supporting Learning in Higher Education and thus be Fellows of the HE Academy, or
* to achieve Descriptor 2 within their probationary year.

The UK Professional Standards are a set of standards for the HE sector and can be found at [www.heacademy.ac.uk/ukpsf](http://www.heacademy.ac.uk/ukpsf). The standards were updated in 2011. Successful achievement of one of the descriptors within the Standards Framework brings with it membership of the HEA at a level commensurate with the descriptor achieved (see table below)

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| --- | --- | --- |
| Descriptor | HEA Fellowship Category | Target Group |
| D1 | Associate Fellow | Staff who support learning  Academic staff with limited teaching portfolios |
| D2 | Fellow | Early career teaching staff  Experienced academic staff with substantive teaching and learning responsibilities |
| D3 | Senior Fellow | Experienced academic staff who can demonstrate impact & influence through academic leadership &/or mentoring |
| D4 | Principal Fellow | Senior academic staff responsible for institutional leadership |

A discussion will take place at the formal selection interview about which Descriptor an individual should achieve within their probationary year. Therefore, it is important that applicants provide full information on the application form where they are in possession of a qualification in learning and teaching in HE and/or where they are already a Fellow of the Higher Education Academy.

It is a condition of the appointment for the proper performance of the duties of the post that the appointee will take up residence at a location such that they are able to fulfil the full range of their contractual duties. This residential requirement will be expected to be fulfilled within twelve months of taking up the appointment. The University has a scheme of financial assistance towards the cost of relocation, details of which can be found on the University website:

<http://www.port.ac.uk/departments/services/humanresources/recruitmentandselection/informationforapplicants/removalandseparationguidelines>

The appointee will be eligible to join the Teachers' Pension Scheme. The scheme's provisions include a final salary based index-linked pension and a lump sum on retirement together with dependants’ benefits.

There is a comprehensive sickness and maternity benefits scheme.

**All interview applicants will be required to bring their passport or full birth certificate and any other 'Right to Work' information to interview where it will be copied and verified.** The successful applicant will not be able to start work until their right to work documentation has been verified.

Under the University’s Insurance Policy we will take up references for candidates called for interview. Your current employer reference must be your current line manager. It is also a requirement of this policy that we take up references to cover the previous three years of your employment or study.

The successful candidate will need to bring documentary evidence of their qualifications to Human Resources on taking up their appointment.

To comply with UKVI legislation, non-EEA candidates are only eligible to apply for this post if it has been advertised for a total of 28 days.

If the position has a requirement for Disclosure and Barring Service check (DBS), this will be stated in the advert. The DBS Application Form will be provided once the selection process has been completed.

All applications must be submitted by Midnight (GMT) on the closing date published.

**UNIVERSITY OF PORTSMOUTH – RECRUITMENT PAPERWORK**

1. **JOB DESCRIPTION**

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| --- | --- |
| **Job Title:** | Lecturer |
| **Grade:** | 7 |
| **Faculty/Centre:** | Science |
| **Department/Service:**  **Location:** | Sport and Exercise Science  Spinnaker Building |
| **Position Reference No:** | ZZ003751 and ZZ003752 |
| **Cost Centre:** | 44072 |
| **Responsible to:** | Head of Department |
| **Responsible for:** | N/A |
| **Effective date of job description:** | December 2016 |

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| **Purpose of Job:** |
| The purpose of the role is to conduct research / income generation activities, to deliver teaching material and research supervision in the area of sport and exercise psychology to undergraduate and postgraduate students. |

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| **Key Responsibilities:** |
| * Research and/or innovation in an area that aligns with established research strands within the Department and/or elsewhere within the University. * Teaching primarily in the area of sport and exercise psychology and providing tutorial support. * Contributing to the strategic aim of developing professionally relevant areas of the curriculum and income generation activities. * Supervision of final year and masters (MSc/MRes) projects in the area of sport and exercise psychology. * Capability to supervise MPhil/PhD/Prof Doc programmes of research. * Capability to contribute to professional practice and/or research supervision for, and training of, Professional Doctorate students. * Undertaking some administrative tasks associated with the teaching and research/innovation activities within the Department and any other duties reasonably asked by the Head of Department. |

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| **Working Relationships:** |
| The key working relationships to be established will include the HoD, an appointed mentor, sport and exercise psychology pathway lead, relevant staff who deliver teaching material in the area of sport and exercise psychology, and research strand coordinators. |

1. **PERSON SPECIFICATION**

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| --- | --- | --- | --- |
| **No** | **Attributes** | **Rating** | **Source** |
| **1.** | **Specific Knowledge & Experience** |  |  |
|  | Appropriate level of subject discipline knowledge in the area of sport and exercise psychology (e.g. exercise and well-being, perceptual-motor control and skill acquisition). | E | AF, S |
|  | Has knowledge of, and worked in the University sector and has an understanding of HE culture. | E | AF, S |
|  | Experience of research in an area related to sport and exercise psychology to contribute to the Research Excellence Framework submission aligned with our existing and emerging research themes. | E | AF, S |
|  | Experience of teaching to undergraduate and postgraduate students. | E | AF, S |
|  | Able to demonstrate income generation for research/innovation in the area of sport and exercise psychology (e.g. exercise and well-being, perceptual-motor control and skill acquisition). | D | AF, S |
|  | Able to demonstrate research project management/execution and the ability to undertake such work remotely and with minimal supervision. | D | AF, S |
|  | Able to work in an interdisciplinary nature across the sport and exercise science domain on teaching and research activities. | D | AF, S |
| **2.** | **Skills & Abilities** |  |  |
|  | Good teaching, research and presentation skills. | E | S |
| **3.** | **Qualifications, Education & Training** |  |  |
|  | PhD (or to submit within 6 months) in sport and exercise psychology or related area (e.g., health and well-being, human movement science/behavioural psychology). | E | AF, S |
|  | Professional accreditation/registration (e.g., HCPC, BASES, AASP). | D | AF, S |
|  | A relevant teaching qualification to enable HEA Fellowship | D | AF, S |
| **4.** | **Other Requirements** |  |  |
|  | Must be highly motivated and demonstrate a high degree of initiative. Must be aware of own strengths and weaknesses. Ability to motivate others and work closely with colleagues. | E | S |
|  | Commitment to professional development, and an ability to work as an individual and as part of a team. | E | S |
|  | Commitment to diversity: demonstrate an understanding of the diverse nature of the University’s community and a willingness to work with staff, students and visitors from a wide range of backgrounds. | E | AF, S |

**Legend**

Rating of attribute: E = essential; D = desirable

Source of evidence: AF = Application Form; S = Selection Programme (to include interview, test, presentation, references)

**JOB HAZARD IDENTIFICATION FORM**

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| --- | --- | --- | --- |
| **Please tick box(s) if any of the below are likely to be encountered in this role. This is in order to identify potential job related hazards and minimise associated health effects as far as possible. Please use the** [**Job Hazard Information**](http://www.port.ac.uk/departments/services/humanresources/occupationalhealthservice/jobhazardinformation/filetodownload,164407,en.doc) **document in order to do this.** | | | |
| 1. International travel/Fieldwork |  | 13. Substances to which COSHH regulations apply (including microorganisms, animal allergens, wood dust, chemicals, skin sensitizers and irritants) |  |
| 2. Manual Handling (of loads/people) |  | 14. Working at height |  |
| 3. Human tissue/body fluids (e.g. Healthcare workers, First Aiders, Nursery workers, Laboratory workers) |  | 15. Working with sewage, drains, river or canal water |  |
| 4. Genetically modified Organisms |  | 16. Confined spaces |  |
| 5. Noise > 80 DbA |  | 17. Vibrating tools |  |
| 6. Night Working (between 2200 hrs and 0600 hrs) |  | 18. Diving |  |
| 7. Display screen equipment (including lone working) | xxX  X X | 19. Compressed gases |  |
| 8. Repetitive tasks (e.g. pipette use, book sensitization etc) |  | 20. Small print/colour coding |  |
| 9. Ionising radiation/non-ionising radiation/lasers/UV radiation | | 21. Contaminated soil/bioaerosols |  |
| 10. Asbestos and lead | | 22. Nanomaterials | |
| 11. Driving on University business  (mini-bus, van, bus, forklift truck etc) | | 23. Workplace stressors (e.g. workload, relationships, job role etc) | |
| 12. Food handling | | 24. Other (please specify) | |

**Completed by Line Manager/Supervisor:**

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| **Name (block capitals)** | Richard Thelwell |
| **Date** | 5th December 2016 |
| **Extension number** | 5164 |

Managers should use this form and the information contained in it during induction of new staff to identify any training needs or requirement for referral to Occupational Health (OH).

Should any of this associated information be unavailable please contact OH (Tel: 023 9284 3187) so that appropriate advice can be given.